

# Internet Job Search Resources

## Essential Job Search Sites

☉ **Human Resources & Skills Development Canada** – [www.hrsdc.gc.ca](http://www.hrsdc.gc.ca)

As the federal government department responsible for employment in Canada, the HRSDC web site provides extensive information and links to help with job searching.

☉ **JobsETC** – [www.jobsetc.ca](http://www.jobsetc.ca)

JobsETC is another major federal career resource site with extensive resources and links to resources designed to help all Canadians with their hunt for employment.

☉ **Workopolis.com** – [www.workopolis.com](http://www.workopolis.com)

Workopolis enables you to search by keyword, subject and location. It lists all Jobs posted in the Toronto Star, the Globe and Mail, and numerous other papers. Some employers such as York Region host their current job openings on a workopolis page: [http://jobs.workopolis.com/jobshome/db/york.featured\\_joblist?pi\\_employer=187652](http://jobs.workopolis.com/jobshome/db/york.featured_joblist?pi_employer=187652)

☉ **HRSDC Job Bank** - [http://jb-ge.hrdc-drhc.gc.ca/Search\\_en.asp](http://jb-ge.hrdc-drhc.gc.ca/Search_en.asp)

All jobs posted at Canada Employment Centres across Canada are listed. The default search is for jobs in 'Alberta' so it needs to be changed if you want Ontario jobs.

## Resume & Letter Advice/Templates

☉ **JobsEtc.ca – Resume Builder**

[http://www.jobsetc.ca/toolbox/resume\\_builder/resume\\_builder.sjsp?lang=e](http://www.jobsetc.ca/toolbox/resume_builder/resume_builder.sjsp?lang=e)

The "Resume Builder" **requires registration**, however, the data you enter is password protected and you can save the resume(s) you build for future use. You are prompted to enter the information, then the system "builds" your resume based on the information you entered. You can submit your resume for jobs with the federal government.

☉ **Calgary Public Library Resume Template:**

[http://www.calgarypubliclibrary.com/teens/docs/functional\\_CPL.doc](http://www.calgarypubliclibrary.com/teens/docs/functional_CPL.doc)

This document template is easy to follow. It seems particularly well suited for people without extensive professional work experience.

## General Job Boards (or Links to Job Boards)

**The Sun Career Connection** - <http://www.canoe.ca/CareerConnection/>

Career Connection includes jobs advertised in various newspapers including the Sun Chain of Papers.

**Canadian Jobs Catalogue** - <http://www.kenevacorp.mb.ca/>

This site contains links to thousands of job sites including smaller industry, occupation, and company specific job boards that often can't be found by searching.

**Jobboom.com** - <http://www.jobboom.com>

Jobboom's primary focus is on jobs posted in Quebec and Ontario.

**Hotjobs.ca** – <http://ca.hotjobs.yahoo.com/>

Hotjobs is an Internet based job board that does not draw from newspaper job advertisements.

**Government of Ontario (GOJobs) Jobs** -

<http://www.gojobs.gov.on.ca/mbs/gojobs/gojobs.nsf/GoJobsHome?OpenForm>

The main GOJobs site lists all jobs with the Ontario Government and the links include all other Federal and Provincial Government job sites.

**Job-Search-Engine.com** - <http://www.job-search-engine.com/searchjob/>

This is a meta search engine that searches 9 major job banks. It is not primarily Canadian, but it does include Canadajobs.com.

## Career Planning

**Human Resources and Skills Development Canada (HRSDC)** -

[http://www.hrsdc.gc.ca/asp/gateway.asp?hr=en/hip/hrp/career\\_awareness/ca\\_ind\\_ex.shtml&hs=cxo](http://www.hrsdc.gc.ca/asp/gateway.asp?hr=en/hip/hrp/career_awareness/ca_ind_ex.shtml&hs=cxo)

**JobsEtc.ca** - <http://www.jobsetc.ca>

**US Department of the Interior** – [www.doi.gov/octc/](http://www.doi.gov/octc/)

Site contains an extensive collection of career related advice.

## Career Related Personality Profiling (Free Tests)

*These sites have free tests to help you identify your strengths.*

**JobsEtc.ca – Identify your career options** -

[http://www.jobsetc.ca/category\\_drilldown.jsp;jsessionid=C5B748A1D03E39175F2BB37ACE26002E.jvm8?crumb=12&category\\_id=412&lang=e](http://www.jobsetc.ca/category_drilldown.jsp;jsessionid=C5B748A1D03E39175F2BB37ACE26002E.jvm8?crumb=12&category_id=412&lang=e)

JobsEtc.ca provides quizzes that help identify your abilities, interests and preferences as part of making a career decision.

**Princeton Review Career Quiz** - <http://www.princetonreview.com/cte/quiz/default.asp>

## General Job National and Ontario Web Sites

**Canada WorkInfoNet** - [www.workinfonet.ca/cwn/english/part\\_e.cfm](http://www.workinfonet.ca/cwn/english/part_e.cfm)

The workinfonet.ca site connects to resources that help with career choice decisions.

**Canada Career Consortium (CCC)** – [www.careerccc.org](http://www.careerccc.org)

The Canada Career Consortium, primary focus is to help with career transitions.

**Canadian Careers.com** – [www.canadiancareers.com](http://www.canadiancareers.com)

Canadian Careers.com indexes information and links under the headings: Exploring careers; Marketing yourself; and Finding work.

**Career Bookmarks–Toronto Public Library** - <http://careerbookmarks.tpl.toronto.on.ca>

Toronto Public Library has a well organized collection of career links.

**JobCanada.org** - [www.jobcanada.org](http://www.jobcanada.org)

JobCanada.org has a format layout like a newspaper and contains useful job search information. Most job posting are in the GTA.

**CanLearn** – [www.canlearn.ca](http://www.canlearn.ca)

CanLearn connects you to educational programs and financial resources related to career choices.

**Career Circuit** – [www.thecircuit.org](http://www.thecircuit.org)

The Career Circuit site assists youth with their career/job search requirements.

**Career Development eManual** - <http://www.cdm.uwaterloo.ca/index.asp>

Developed and hosted at the University of Waterloo, eManual provides a step by step guide to making and advancing your career choice.

**The Work Place** - <http://www.theworkplace.ca/>

HRSDC Nova Scotia site provides easy to follow links for job searching in Canada.