

Aurora Public Library Board

MINUTES of MEETING

Wednesday September 21, 2005

Present: Elizabeth Bishenden; Councillor Evelyn Buck; Tom Connor (Chair);
Councillor Bill Hogg; Doug Hubley; Jane Taylor; Kerry Lynne Thomason;

Regrets: Geoffrey Dawe; Councillor John West

Chief Executive Officer: Colleen Abbott

Staff: Monika Beuning (recorder); Pat Damphouse; Jo-Anne Jordan

The meeting was called to order at 7:00 p.m.

1. **Adoption of Agenda**

MOTION: **05.09.56** **THAT** the Agenda be adopted.
Moved by E. Buck
Seconded by K.L. Thomason
CARRIED

2. **Conflict of Interest**

There were no declarations of conflict.

3. **Orientation: APL Young Adult Services**

Staff member Reccia Mandelcorn gave an orientation on the APL Young Adult Services.

4. **Minutes of the June 15, 2005 Meeting**

MOTION: **05.09.57** **THAT** the minutes of the June 15, 2005 meeting
be approved.
Moved by D. Hubley
Seconded by J. Taylor
CARRIED

5. **Correspondence**

i) Ministry of Culture, M. Meilleur, Minister July 11, 2005
ii) Ministry of Culture, L. Roch, Deputy Minister July 26, 2005

Bulletins

i) InsideOLBA, No. 16 Summer 2005
ii) Annual Report of OLA 2004
iii) ACCESS ola Summer 2005

MOTION: **05.09.58** **THAT** the correspondence be received.
Moved by E. Buck
Seconded by J. Taylor
CARRIED

6. **Reports**

a) Library Funding Reduction Update

A staff report was issued prior to the meeting.

MOTION: **05.09.59**

Moved by J. Taylor

Seconded by E. Bishenden

CARRIED

THAT the *Update on the Library Funding Reduction, dated September 21, 2005* be received as information.

b) Operations Update

A staff report was issued prior to the meeting.

MOTION: **05.09.60**

Moved by D. Hubley

Seconded by J. Taylor

CARRIED

THAT the *Operations Update to August 31, 2005* be received as information.

c) Quarterly Financial Statement

A staff report was issued prior to the meeting.

MOTION: **05.09.61**

Moved by E. Buck

Seconded by J. Taylor

CARRIED

THAT the *Financial Statement for the period ending June 30, 2005* be received as information.

For the upcoming third quarter statement, staff were requested to provide more comment on significant variances and contributing operational factors and to project a year-end position.

d) APL Use Indicators

A staff report was issued prior to the meeting.

MOTION: **05.09.62**

Moved by D. Hubley

Seconded by E. Buck

CARRIED

THAT the *Report on APL Use Indicators, dated September 21, 2005* be received as information.

Discussion arose concerning use of key performance measures as an additional or alternate means of reporting on use of Library services. The Chair advised that the Board Executive would review the matter. The CEO advised that the 2006 budget process calls for establishment of “key performance indicators” which are clear and measurable. This process should guide the development, measurement, and reporting of Library service indicators, starting in 2006.

[Councillor Buck left at 8:10 p.m. during discussion]

e) 2006 Budget Process

MOTION: **05.09.63**

Moved by B. Hogg

Seconded by J. Taylor

CARRIED

THAT the *Report on 2006 Budget Planning, dated September 21, 2005* be received as information.

f) Chamber of Commerce Networking Event

A staff memo was issued prior to the meeting.

Staff will email a reminder of this event to all Board members. Please RSVP attendance intentions to Monika.

7. **Items for Consideration**

a) ***Internet Access Service Policy***

A staff report was issued prior to the meeting.

MOTION: **05.09.64**

Moved by B. Hogg

Seconded by D. Hubley

CARRIED

THAT the revised *APL Internet Access Service Policy, dated September 21, 2005* be approved.

b) ***Participation in TIFF film Circuit***

A Film Circuit Working Group report was issued prior to the meeting.

MOTION: **05.09.65**

Moved by D. Hubley

Seconded by E. Bishenden

CARRIED

THAT the *Report on Participation in the Toronto International Film Festival Film Circuit* be received,

and

THAT the Film Circuit Working Group formulate a plan for implementing the program, for approval by the Library Board at its October 2005 meeting.

c) ***2005 Yonge Street Sale***

A staff memo on behalf of Councillor West was issued prior to the meeting.

MOTION: **05.09.66**

Moved by J. Taylor

Seconded by K.L. Thomason

CARRIED

THAT discussion on the 2005 Yonge Street Sale be postponed to the Library Board's October 2005 meeting.

8. **Questions from Members**

E. Bishenden inquired as to use of Library services by the developing multicultural community in Aurora. Staff responded that there is increasing demand for resources in languages other than English and increasing use of services by newcomers to Canada.

9. **Date of Next Meeting**

The next meeting is scheduled for Wednesday October 19, 2005 at 7:00 p.m. It was noted that, if Council schedules a public consultation on the 2006 budget prior to this date, a special Board meeting may be called.

10. **In camera Business: Personnel Matters**

MOTION: **05.09.67**
Moved by J. Taylor
Seconded by E. Bishenden
CARRIED

THAT the Library Board move in camera to discuss a personnel matter.

Regular meeting of the Board resumed at 9:00 p.m.

11. **Adjournment**

Jane Taylor moved that the meeting adjourn at 9:05 p.m.
CARRIED

T. Connor (Chair)

M. Beuning (recorder)