

**Aurora Public Library Board**

**MINUTES of MEETING**

**Wednesday May 16, 2007**

Present: Kathy Banks; Elizabeth Bishenden; Councillor Evelyn Buck; Councillor Alison Collins-Mrakas; Geoffrey Dawe (Chair); Charles Levine

Regrets: Milton Hart, Councillor Grace Marsh

Absent: Michael Thompson

Chief Executive Officer: Colleen Abbott

Staff: Monika Beuning (recorder); Pat Damphouse; Jo-Anne Jordan;

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The meeting was called to order at 7:00 p.m.

1. **Adoption of Agenda**

An OLBA correspondence item was added to Business Arising.

MOTION: **07.05.24**

**THAT** the Agenda be adopted as amended.

Moved by C. Levine

Seconded by E. Bishenden

CARRIED

2. **Conflict of Interest**

There were no declarations of conflict.

3. **Minutes of the April 18, 2007 Meeting**

MOTION: **07.05.25**

**THAT** the minutes of the April 18, 2007 meeting be approved.

Moved by E. Buck

Seconded by A. Collins-Mrakas

CARRIED

4. **Business Arising**

*a) Library Café*

The CEO updated the Board as to the current status of the Town process with respect to provision of municipal facility concession services.

5. **Correspondence**

A correspondence item was distributed at the meeting.

*OLBA - to Chairs of OLBA Member Boards*

*April 2007*

MOTION: **07.05.26**

**THAT** the correspondence be received for information.

Moved by E. Buck

Seconded by E. Bishenden

CARRIED

6. **Reports**

a) ***Operations Update***

A staff report was issued prior to the meeting.

MOTION: **07.05.27**

Moved by A. Collins-Mrakas

Seconded by K. Banks

CARRIED

**THAT** the *Operations Update to April 30, 2007* be received as information.

7. **Items for Consideration**

a) ***Auditors' Report***

A staff report was issued prior to the meeting.

MOTION: **07.05.28**

Moved by K. Banks

Seconded by E. Bishenden

CARRIED

**THAT** the *Auditor's' Report on the Financial Statement of the Aurora Public Library Board for the year ending December 31, 2006* be accepted.

b) ***2007 Budget***

A staff report was issued prior to the meeting.

MOTION: **07.05.29**

Moved by E. Buck

Seconded by A. Collins-Mrakas

CARRIED

**THAT** the *final draft of the 2007 Business Plan dated May 26, 2007* be approved.

MOTION: **07.05.30**

Moved by E. Buck

Seconded by A. Collins-Mrakas

CARRIED

**THAT** the *final draft of the 2007 Capital Budget and Ten Year Capital Forecast dated May 16, 2007* be approved.

MOTION: **07.05.31**

Moved by E. Buck

Seconded by A. Collins-Mrakas

CARRIED

**THAT** the *final draft of the 2007 Operating Budget dated May 16, 2007* be approved.

c) ***APL Space Development Plan***

A staff report was issued prior to the meeting.

MOTION: **07.05.32**

Moved by E. Buck

Seconded by K. Banks

CARRIED

**THAT** the *Report on Space Development Plan Implementation dated May 16, 2007* be received

**and**

**THAT** staff be directed to proceed with solicitation of contractor proposals to implement Phase One of the APL Space Development Plan.

**d) Policy Review Schedule**

A staff report was issued prior to the meeting.

MOTION: **07.05.33**

Moved by A. Collins-Mrakas

Seconded by E. Bishenden

CARRIED

**THAT** the *APL Policy Review Schedule dated May 16, 2007* be received as information.

**e) Liaison with the Aurora Film Circuit**

A staff report was issued prior to the meeting.

MOTION: **07.05.34**

Moved by E. Buck

Seconded by C. Levine

CARRIED

**THAT** the *Report on Liaison with the Aurora Film Circuit dated May 16, 2007* be received

*and*

**THAT** G. Dawe be appointed as the Library Board member to act as liaison with the Aurora Film Circuit.

G. Dawe provided a verbal update on the activities of the Aurora Film Circuit.

**8. Date of Next Meeting**

The next meeting is scheduled for Wednesday June 20, 2007.

**9. Adjournment**

MOTION: **07.05.35**

Moved by A. Collins-Mrakas

Seconded by C. Levine

CARRIED

**THAT** the meeting be adjourned at 7:35 p.m.

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G. Dawe (Chair)

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M. Beuning (recorder)