

Aurora Public Library Board

MINUTES of MEETING

Monday December 12, 2005

Present: Elizabeth Bishenden; Councillor Evelyn Buck; Tom Connor; Geoffrey Dawe (Chair);
Councillor Bill Hogg; Doug Hubley; Jane Taylor; Kerry Lynne Thomason;
Councillor John West

Chief Executive Officer: Colleen Abbott

Staff: Monika Beuning (recorder); Pat Damphouse; Jo-Anne Jordan

The meeting was called to order at 7:00 p.m.

1. **Adoption of Agenda**

MOTION: **05.12.98** **THAT** the Agenda be adopted.
Moved by T. Connor
Seconded by K.L. Thomason
CARRIED

2. **Conflict of Interest**

There were no declarations of conflict.

3. **Minutes of the November 16, 2005 Meeting**

MOTION: **05.12.99** **THAT** the minutes of the November 16, 2005 meeting
Moved by T. Connor be approved.
Seconded by E. Buck
CARRIED

4. **Correspondence**

- i) Inside OLBA, No. 17 Autumn 2005
- ii) ACCESSola Fall 2005

MOTION: **05.12.100** **THAT** the correspondence be received.
Moved by E. Bishenden
Seconded by J. Taylor
CARRIED

5. **Reports**

a) ***2005 Budget Review***

A staff report was issued prior to the meeting.

MOTION: **05.12.101**

Moved by E. Buck

Seconded by J. West

CARRIED

THAT the first draft of the APL Operating Budget be revised to reduce expenditures for the Organization Review marketing objectives by \$25,000, ***and***

THAT, if additional reductions are necessary in the course of the ongoing budget review with Council, staff be authorized to reduce the operating expenditures by a further \$7,500 with respect to a reduction in the scope of strategic plan initiatives in 2006, ***and***

THAT, if still more reductions are necessary, staff report back to the Board with further recommendations for the progressive elimination of strategic plan initiatives funded through the 2006 operating budget.

b) ***Internal Audit***

A staff update was issued prior to the meeting.

MOTION: **05. 12.102**

Moved by J. West

Seconded by D. Hubley

CARRIED

THAT the update on the Town of Aurora Internal Audit be received as information.

6. **Items for Consideration**

a) ***2005 Project Funding***

A staff report was issued prior to the meeting.

MOTION: **05. 12.103**

Moved by T. Connor

Seconded by J. West

CARRIED

THAT the 2005 Barcode Standardization project be funded from the 2005 operating budget, subject to year-end confirmation of available funds.

b) ***Library Square***

A staff report was issued prior to the meeting.

MOTION: **05.12.104**

Moved by E. Buck

Seconded by E. Bishenden

CARRIED

THAT the *Report on Library Square, dated December 12, 2005* be received for information and for discussion.

MOTION: **05.12.105**

Moved by T. Connor

Seconded J. West

CARRIED

THAT staff prepare background material on Library parking issues and needs for the January 2006 Board meeting, ***and*** **THAT** the Chair be authorized to act on the Board's behalf, should the Council meeting on Library Square occur in January prior to the Board meeting.

7. **Questions from Members**

- i. T. Connor inquired about an update on the TIFF program. The CEO advised that J. Taylor will provide an update at the January Board meeting.
- ii. Councillor Hogg inquired about volunteer opportunities with the Library. The CEO provided a summary of such opportunities.

8. **Date of Next Meeting**

The next meeting of the Library Board is scheduled for Wednesday January 18, 2005 at 7:00 p.m.

9. **Adjournment**

D. Hubley moved that the meeting adjourn at 8:15 p.m.
CARRIED

G. Dawe (Chair)

M. Beuning (recorder)