



**Aurora Public Library Board**  
**MINUTES of MEETING**  
**Wednesday, September 16, 2009**

Present: Rebecca Beaton, Elizabeth Bishenden (Chair), Councillor Evelyn Buck, Councillor Alison Collins-Mrakas, Geoffrey Dawe, Milton Hart, Charles Levine, Michael Thompson (Vice Chair), Councillor Al Wilson

Chief Executive Officer: Louise Procter Maio

Staff: Monika Beuning, Pat Damphouse, Jo-Anne Jordan, Reccia Mandelcorn, Sue Matheson, David Rushton

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1. **Tour of Church Street School Cultural Centre at 6:30 p.m.** - DEFERRED

The meeting was called to order at 7:04 p.m. by the Chair.

2. **Adoption of Agenda**

Items added to the Agenda included:

- i. Correspondence 5. V) Town of Aurora, *Proclamation of Canadian Library Month and Ontario Public Library Week*
- ii. 7 (e) Resolution to Move Into Closed Session to consider personnel matters of the Board

MOTION: **09.09.64**

**THAT** the Agenda be adopted as amended

Moved by G. Dawe

Seconded by M. Thompson

**CARRIED**

3. **Conflict of Interest**

There were no declarations of conflict.

4. **Minutes of the June 17, 2009 Meeting**

MOTION: **09.09.65**  
Moved by R. Beaton  
Seconded by G. Dawe  
**CARRIED**

**THAT** the Minutes of the June 17, 2009 meeting be approved

5. **Correspondence**

- |      |  |                    |
|------|--|--------------------|
| I.   | Canadian Library Association<br><i>Libraries Help Drive Economic Recovery</i>  | May 15, 2009       |
| II.  | Aurora Public Library Board, Elizabeth Bishenden<br><i>Letter to Frank Klees, MPP – Bill 128</i>                             | June 22, 2009      |
| III. | Aurora Public Library, Louise Procter Maio<br><i>Letter to Mayor and Council – Canadian Library Month</i>                    | September 8, 2009  |
| IV.  | ola.access vol. 15, no. 3  | Summer 2009        |
| V.   | The Town of Aurora, Mayor Phyllis M. Morris<br><i>Proclamation of Canadian Library Month and Ontario Public Library Week</i> | September 11, 2009 |

MOTION: **09.09.66**  
Moved by G. Dawe  
Seconded by C. Levine  
**CARRIED**

**THAT** correspondence be received as information

6. **Reports**

***a) Second Quarter Operations Report SR2009:18***

A staff report was issued prior to the meeting.

MOTION: **09.09.67**  
Moved by C. Levine  
Seconded by M. Thompson  
**CARRIED**

**THAT** the *Second Quarter Operations Report to June 30, 2009* be received as information

***b) Second Quarter Use Indicators Report SR2009:19***

A staff report was issued prior to the meeting.

**MOTION: 09.09.68**

Moved by G. Dawe

Seconded by Councillor A. Collins-Mrakas

**CARRIED**

**THAT** the *Second Quarter Use Indicators Report to June 30, 2009* be received as information

***c) Second Quarter Financial Report SR2009:20***

A staff report was issued prior to the meeting.

**MOTION: 09.09.69**

Moved by C. Levine

Seconded by M. Thompson

**CARRIED**

**THAT** the *Aurora Public Library Financial Statement for the period ending June 30, 2009* be received as information

**7. Items for Consideration**

***a) Strategic Plan Update Report SR2009:21***

A staff report was issued prior to the meeting.

**MOTION: 09.09.70**

Moved by G. Dawe

Seconded by C. Levine

**CARRIED**

**THAT** the Chief Executive Officer be authorized to extend the scope of the Strategic Plan and commission community surveys for a cost not to exceed \$16,000

***b) Public Art Policy Report SR2009:22***

A staff report was issued prior to the meeting.

**MOTION: 09.09.71**

Moved by C. Levine

Seconded by M. Thompson

**CARRIED**

**THAT** the revised *Aurora Public Library Board Public Art Policy dated September 16, 2009* be approved; and

**THAT** the designated art display space be named and signed as the Colleen Abbott Gallery

***c) 2010 Business Plan SR2009:23***

A staff report was issued prior to the meeting and the 2010 Town of Aurora budget timetable was distributed at the meeting.

**MOTION: 09.09.72**

Moved by Councillor E. Buck

Seconded by M. Hart

**CARRIED**

**THAT** the first draft of the *Aurora Public Library 2010 Business Plan dated September 16, 2009* be approved

**d) 2010 Capital Budget SR2009:24**

A staff report was issued prior to the meeting.

**MOTION: 09.09.73**

Moved by G. Dawe

Seconded by Councillor A. Collins-Mrakas

**CARRIED**

**THAT** the first draft of the *Aurora Public Library 2010 Capital Budget dated September 16, 2009* be approved; and

**THAT** the first draft of the *Aurora Public Library Ten Year Capital Forecast for 2010 - 2019 dated September 16, 2009* be approved; and

**THAT** an \$85,000 contribution to the Library General Capital Reserve be included in the first draft of the 2010 Operating Budget

**e) Resolution to Move into Closed Session to consider matters relating to personnel matters**

**MOTION: 09.09.74**

Moved by M. Thompson

Seconded by R. Beaton

**CARRIED**

**THAT** the Library Board move into Closed Session to consider personnel matters of the Board

*At 8:25 p.m. the Board moved into Closed Session.*

**MOTION: 09.09.75**

Moved by Councillor E. Buck

Seconded by C. Levine

**CARRIED**

**THAT** the Library Board return to Open Session

*At 8:35 p.m. the Board returned to Open Session.*

*At 8:35 p.m. Councillor Al Wilson left the meeting.*

**f) 2010 Operating Budget SR2009:25**

A staff report was issued prior to the meeting.

**MOTION: 09.09.76**

Moved by Councillor A. Collins-Mrakas

Seconded by Councillor E. Buck

**CARRIED**

**THAT** the first draft of the *2010 Operating Budget and Three Year Summary Outlook dated September 16, 2009* be approved

8. **General Business Information/Questions**

The CEO advised the Board of the upcoming Aurora Public Library Open House on October 21, 2009 from 7:00 p.m. to 8:00 p.m. to celebrate Community Partners during Canadian Library Month and Ontario Public Library Week.

9. **Member Announcements**

G. Dawe noted that 2010 subscriptions for the Aurora Film Circuit will go on sale as of October 5, 2009.

10. **Date of Next Meeting**

The next meeting is scheduled for **Wednesday, October 14, 2009 at 7:00 p.m.**, as amended.

11. **Adjournment**

MOTION: **09.09.77**

Moved by G. Dawe

Seconded by C. Levine

**CARRIED**

**THAT** the meeting be adjourned at 8:55 p.m.

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E. Bishenden  
Chair

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L. Procter Maio  
Chief Executive Officer